

Toft Parish Council

I hereby give notice that the 822nd meeting of Toft Parish Council will be held
on Monday 3 February 2025 in the People's Hall, Toft at 7.00 pm

The Public and Press are invited to be present. Members of the Public are welcome to attend and may
speak under the Open Public Session only

All members of the Council are hereby summoned to attend for the purpose of considering and resolving
upon the business to be transacted at the Meeting as set out hereunder

Ben Stoehr

Mr Ben Stoehr
Clerk, 29/01/25

AGENDA

Comments and observations from members of the public on items on this agenda only and reports from the District and County Councillors

- 1. Apologies for absence and declaration of interests**
 - 1.1 To receive written apologies and reasons for absence
 - 1.2 To receive declarations of interests from councillors on items on the agenda
 - 1.3 To receive written requests for dispensations and to grant any dispensations
- 2. To approve the minutes of the last meeting**
- 3. To consider any matters arising from the last or a previous meeting including**
 - 3.1 (3.1) Grass cutting contract – to consider tenders and additional information
 - 3.2 (3.4) QPJ area – update and report on meeting ^(MY)
 - 3.3 (3.5) East West Rail non-statutory consultation – to note response made
 - 3.4 (4.2) Net Zero Villages grant – update on discussion with People's Hall ^(CW)
 - 3.5 (5.4) To appoint additional bank signatory/signatories
- 4. To consider correspondence received requiring the Council's attention**
 - 4.1 CCC proposal to widen and improve the cycle way between Toft and Comberton
 - 4.2 Enquiry about allotment availability including clearance of plot
 - 4.3 Finding Fitness Ltd – funding for play area improvements
- 5. Finance, Procedure and risk assessment and use of delegated powers**
 - 5.1 To consider the finance report and approve the payment of any bills
 - 5.2 To receive play inspection reports and consider any work required
 - 5.3 To consider any matter which is urgent because of risk or health and safety
- 6. To consider any Planning or Tree works applications or related items received**
 - 6.1 Planning applications received – to be considered
 - 6.1.1 24/00087/S73 – Land adj to 6 Hardwick Road – S73 to vary condition 2 (Approved plans, 13 (External materials), 14 (Landscaping) and 16 (External lighting) of planning permission 20/03757/FUL (Erection of a detached dwelling house and associated works) alterations to the internal and external design of the proposed dwelling
 - 6.2 Planning applications for which a response has been made between meetings using delegated powers – to be noted
 - 6.3 SCDC planning decision notices and appeal notifications and applications for information only
 - 6.4 Tree works applications
 - 6.4.1 24/0066/TTCA – 2 Comberton Road
- 7. Members items and reports for information only unless otherwise stated**
 - 7.1 Village Maintenance ^(MY)
 - 7.2 Highways ^(ED)
 - 7.3 Toft People's Hall ^(CW)
 - 7.4 Footpaths ^(EM)
 - 7.5 Defibrillator report ^(CW)
 - 7.6 Birdlings liaison ^(EM)
 - 7.7 Lot Meadow ^(MY)
 - 7.8 Nature in Toft ^(EM)
- 8. Closure of meeting**

Clerk report to Toft Parish Council meeting on 3 February 2025

2. To approve the minutes of the last meeting on 6 January – attached

3. Matters Arising

3.1 (3.1) Grass cutting contract – to consider tenders and additional information

Quotations will be brought to the meeting.

3.3 (3.5) East West Rail non-statutory consultation – to note response made

The following response was submitted:

“Toft Parish Council met on 6th January 2025 and unanimously agreed this response to the EWR consultation.

The PC does not support the proposed railway routing as it will have a significant negative impact on the village and it's surrounds during it's operation and particularly during it's construction when enormous areas will be taken over and considerable disruption is to be expected.

The PC again asks that the northern route be fully considered as it still seems to be the best option as it will serve the many thousand of new occupants planned for the area.

The PC supports the proposal that an independent review of the project is carried out before progressing and that a business case is published as the PC does not believe a good case for the expense has been made.

If the proposals do go ahead the PC would like to see a cycleway between Hardwick Road and Comberton Road so that pupils and Comberton Village College, living in Hardwick, can safely cycle to school.”

4. Correspondence

4.1 CCC proposal to widen and improve the cycle way between Toft and Comberton

“As project manager for the Comberton to Toft shared use path project, I write to you to provide to you the attached CAD plans & to ask for your views on the proposals.

The shared use path between the two villages is aimed to widen the current path to provide infrastructure to allow residents of the two villages & students of Comberton Village College to travel actively if they wish to do so.

Cllr Atkins & Cllr Yeadon, if you are aware of any stakeholders in your views in the area at this stage should be consulted I would be grateful if you could provide details.

I should inform you that currently the project is under the options & feasibility stage & funding is being sought for delivery.”

Design plans attached.

4.2 Enquiry about allotment availability including clearance of plot

The following enquiry from a resident of Caldecote has been received:

“I have been down to the allotments in Toft.

I looked at 4a which as you say is very heavily overgrown and is a big ask to cultivate ? Will 4a have access to the manual water pump (does it work?) and can the old shed at 2a be accessible to store some of my tools ?

Is there any possibility of the land being turned over / cleared - with a small digger or similar by the council ahead of taking up an annual rental ?”

4.3 Finding Fitness Ltd – funding for play area improvements

“Does Toft have a park?

If so, we can add play equipment to your park, without denting any of your existing budgets. We work with you to get funding, and it only takes half an hour of your time.

55 other small Parish Councils have already done this, including nine in Cambridgeshire. Please see the details attached.

I look forward to hearing from you if you think it could be of benefit to your community.”

5. Finance, Procedure and risk assessment and use of delegated powers

5.1 To consider the finance report and approve the payment of any bills

The Finance report will be sent out nearer the date of the meeting.

The Clerk has used delegated powers to accept a quote from Suffolk County Council for streetlight energy supply. They have quoted approximately £380 per year and are only able to start quarterly. The Council is expected to save approximately £400 during the 1/1/25 – 31/3/25 quarter over using the current supplier (Opus/Drax).

5.3 To consider any matter which is urgent because of risk or health and safety

None at the time of writing.

6.1 Planning Applications received

* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council.

The planning portal for new applications can now be found at <https://applications.greatercambridgeplanning.org/>

The Parish Council may choose its own wording to show whether it agrees with an application or not and can now both support/approve or object/ refuse etc parts of the same application

The Parish Council should include material planning reasons why the Council take this stance via its comments.

The Parish Council *does/does not** request that the application be referred to the District Council Planning Committee *(please delete)

Material planning reasons:

Planning reasons:

6.1 Planning applications - to be considered

6.1.1 24/00087/S73 – Land adj to 6 Hardwick Road – S73 to vary condition 2 (Approved plans, 13 (External materials), 14 (Landscaping) and 16 (External lighting) of planning permission 20/03757/FUL (Erection of a detached dwelling house and associated works) alterations to the internal and external design of the proposed dwelling

6.3 SCDC planning decision notices and appeal notifications and applications for information only

6.3.1 20/03757/CONDF – Land adj to 6 Hardwick Road – Submission of details required by conditions 3(c) (Remediation method) and 4 (Verification report) of planning permission 20/03757/FUL – Condition discharged in full

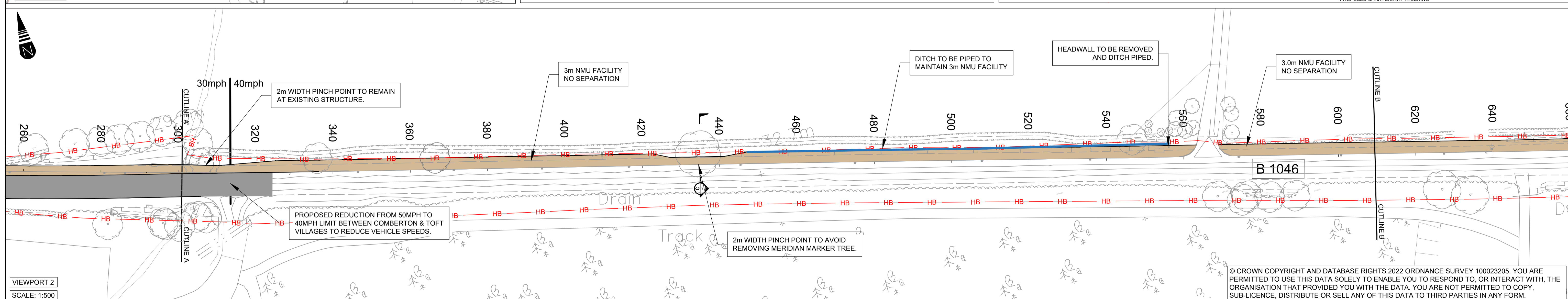
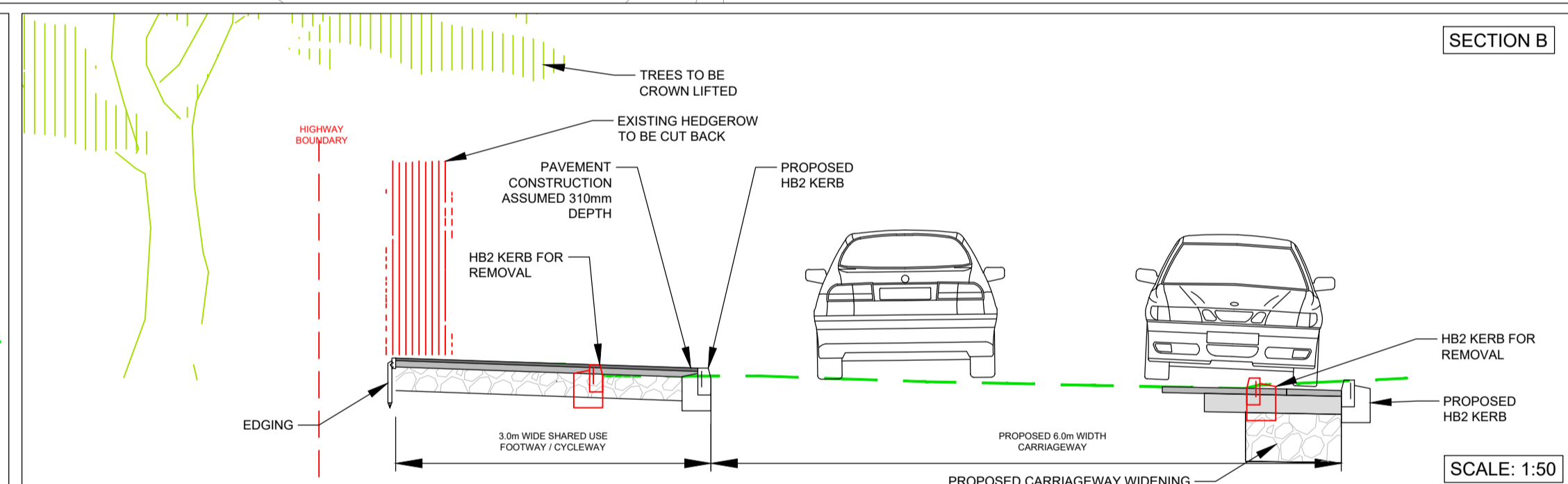
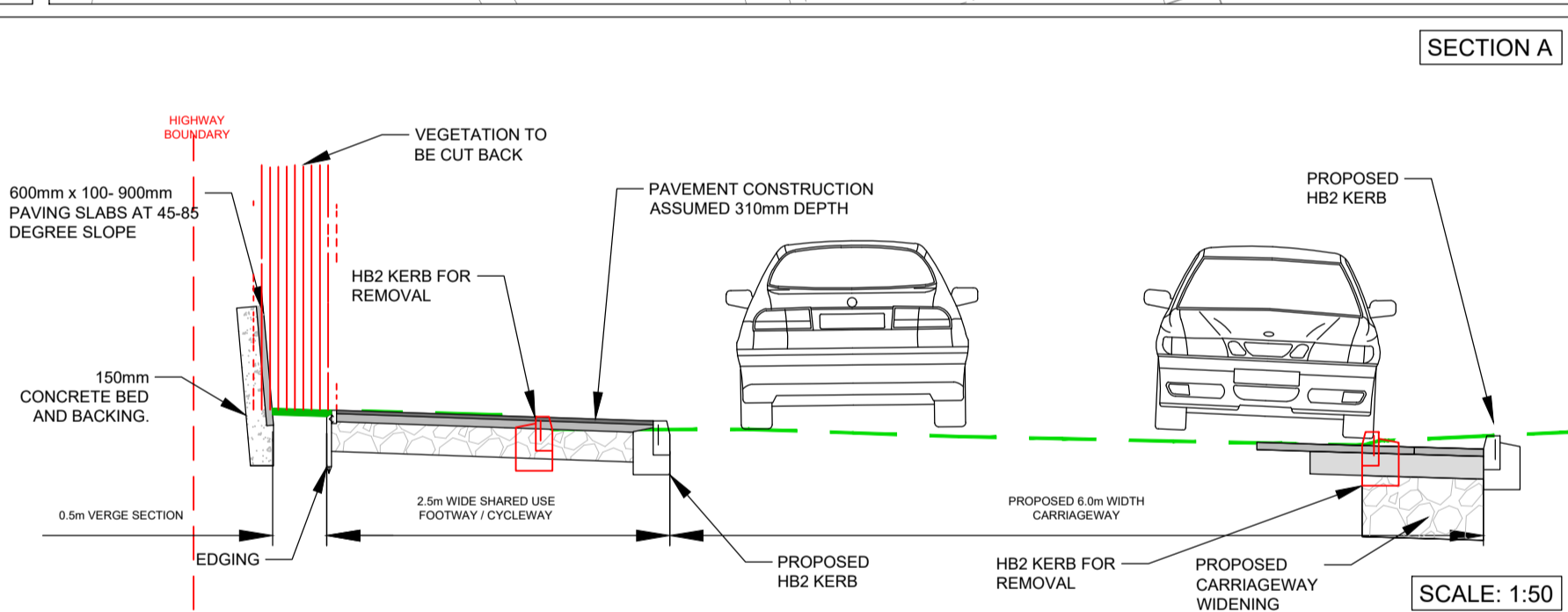
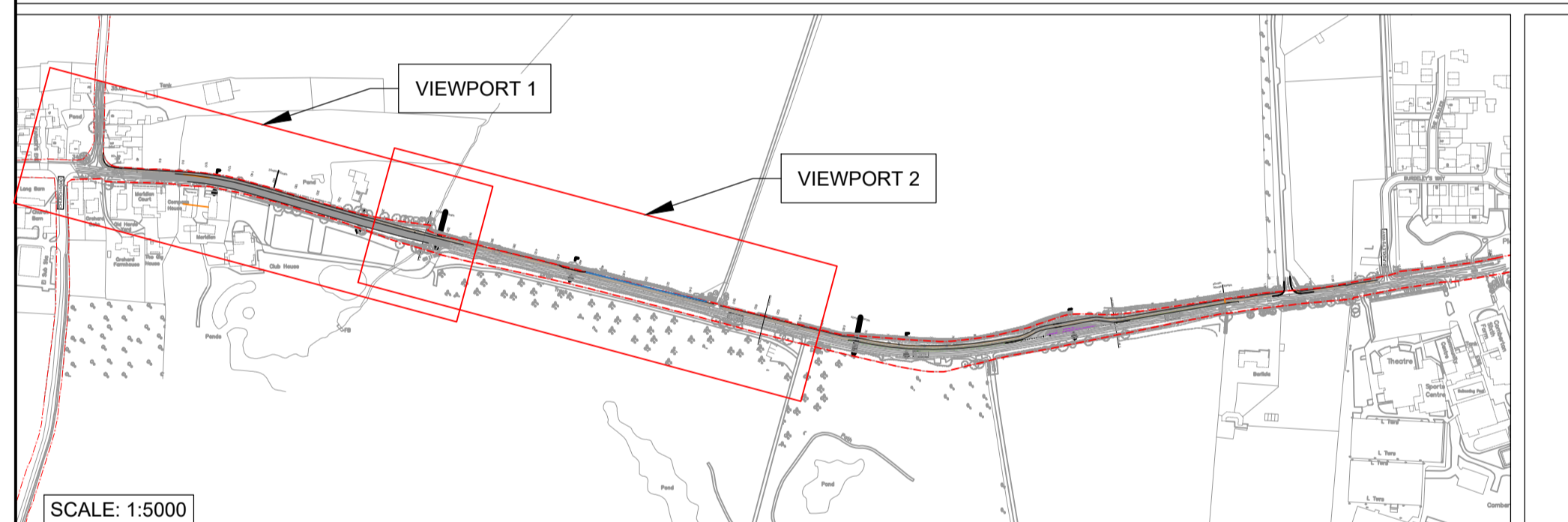
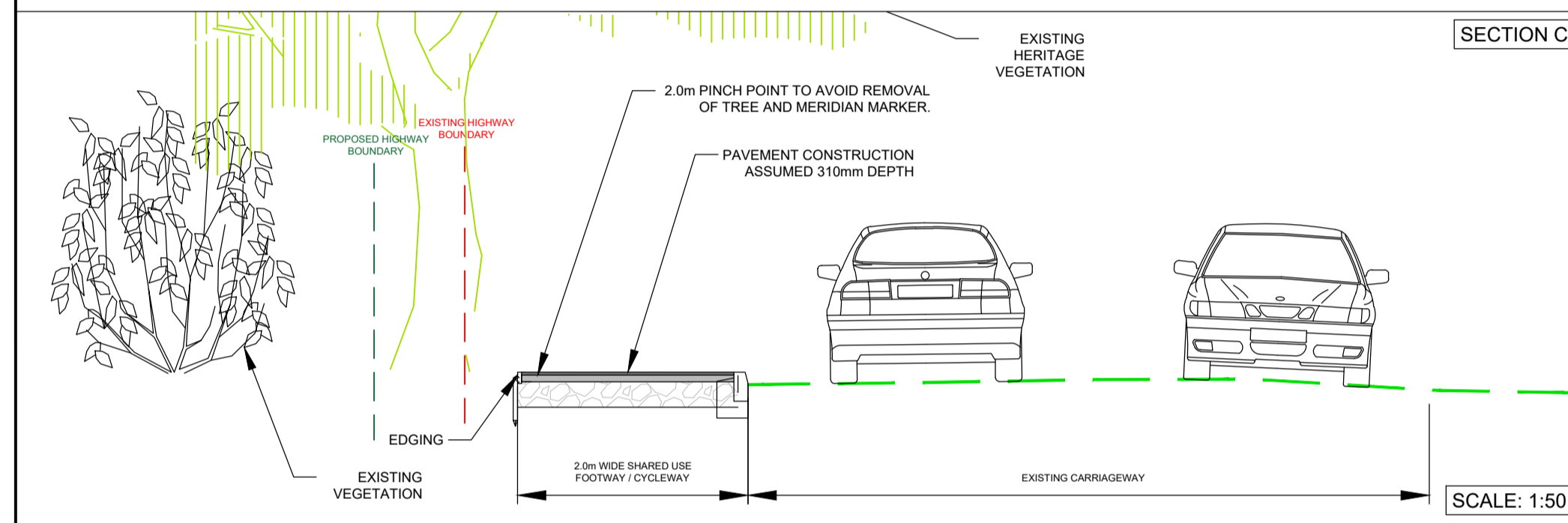
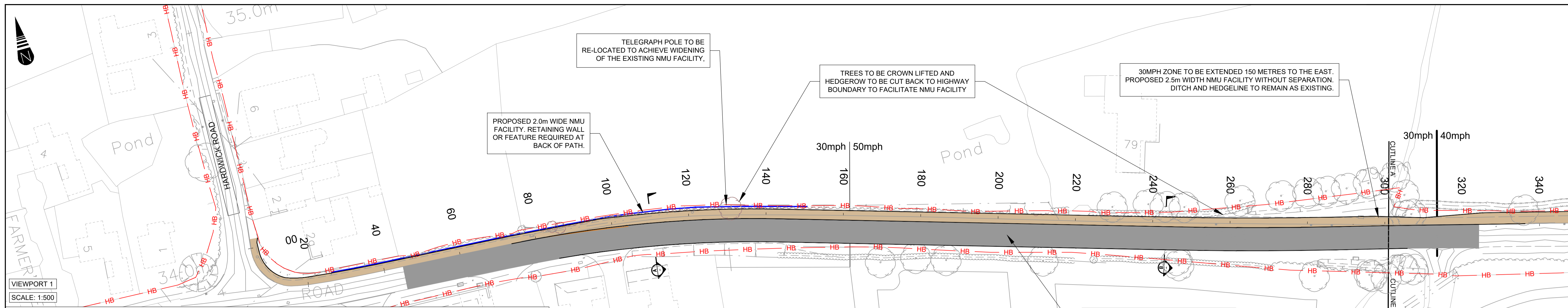
6.3.2 24/03941/PRIOR – CCC Social Services building, Comberton Road – Conversion of former Social Services offices into 2 no. 3 bed two storey dwellings, 1 no. 3 bed single storey dwelling and 1 no. 2 bed single storey dwelling – Prior approval given by SCDC.

6.4 Tree works

6.4.1 24/0066/TTCA – 2 Comberton Road

7. Members' items and reports

8. Closure of meeting



NOTES:

- DO NOT SCALE FROM THIS DRAWING.
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KEY

- PROPOSED NMU FACILITY
- HIGHWAY BOUNDARY
- PROPOSED RETAINING WALL
- VEGETATION TO BE REMOVED OR CUT BACK
- PROPOSED VERGE
- PROPOSED FOOTWAY EDGING
- PROPOSED CARRIAGEWAY
- PROPOSED TACTILE PAVING

Rev	Date	Description	Dm	Chkd	App

Client
Cambridgeshire Highways
Working in partnership with
Cambridgeshire County Council

Vantage House,
Vantage Park,
Washingley Road,
Huntingdon,
PE29 6SR.

Drawing Originator
MILESTONE INFRASTRUCTURE
A part of MGroup Services

Woodlands Court,
Burnham Road,
Beaconsfield,
Buckinghamshire,
HP9 2SF

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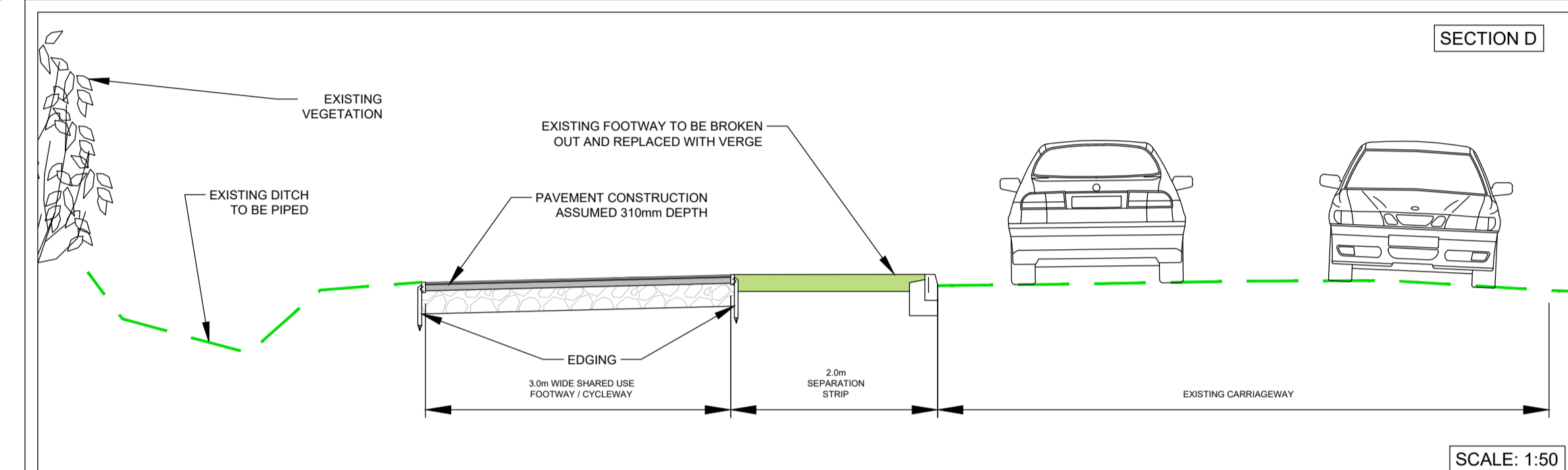
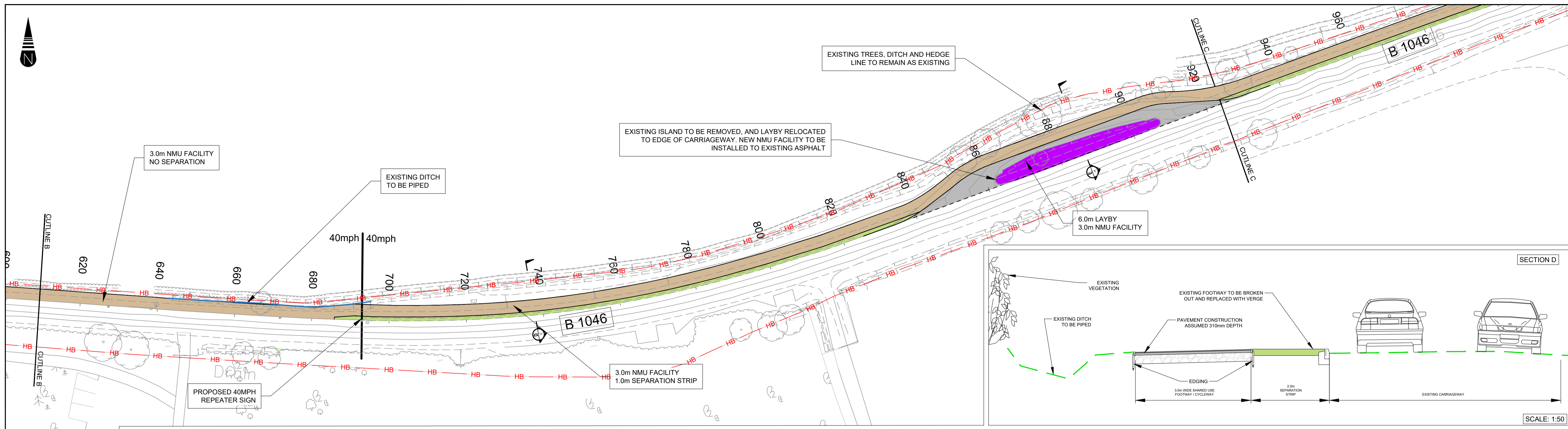
Drawing Status
GW3: FEASIBILITY

Title
GENERAL ARRANGEMENT SHEET 1 OF 2

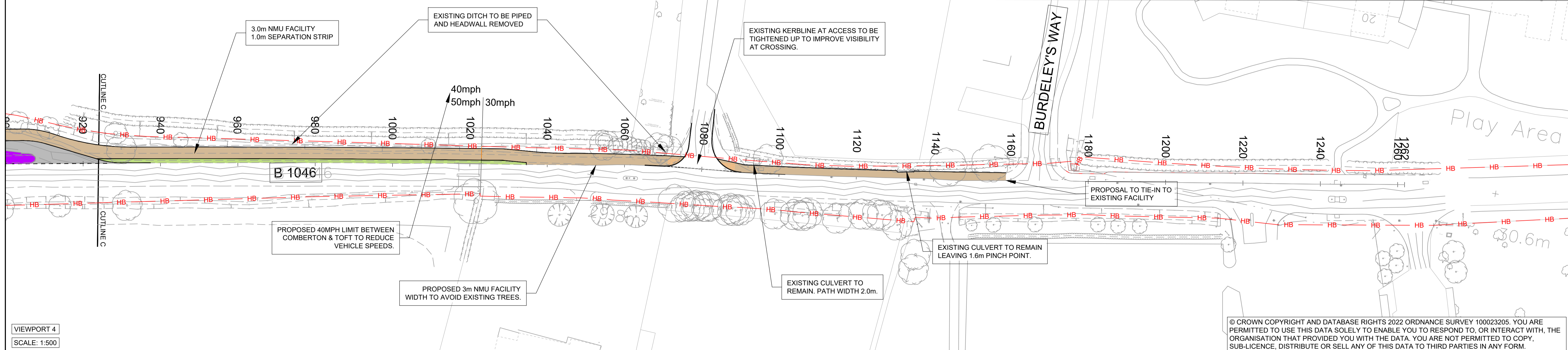
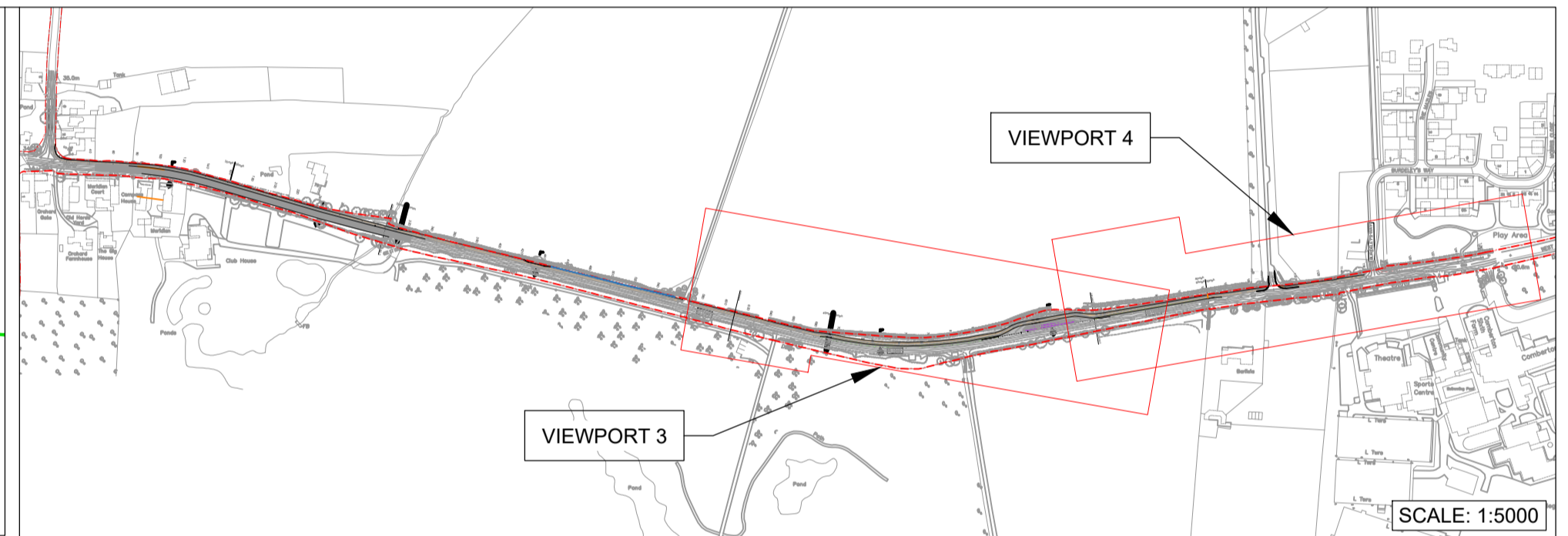
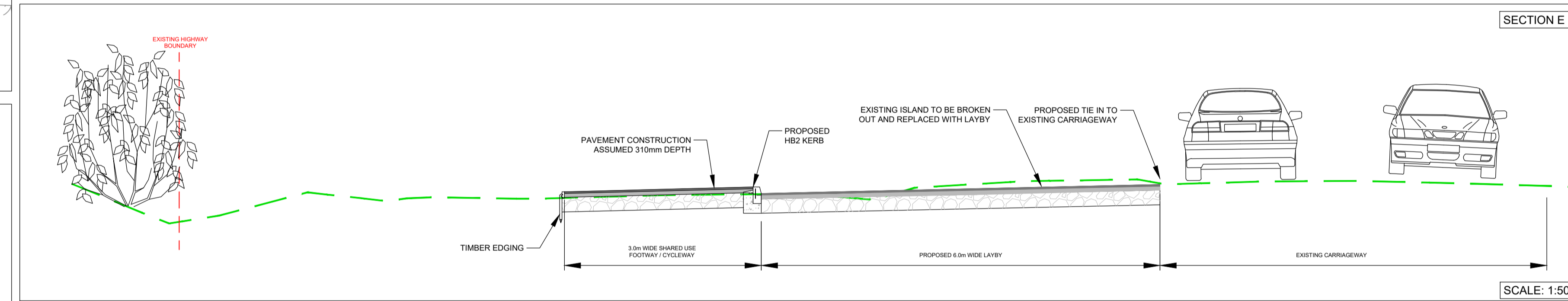
Project Name
COMBERTON TO TOFT SHARED USE FOOTWAY

Sheet Size A1	Scale AS SHOWN	Drawn By KE	Checked by SE	Approved by OJB
		Drawn Date 20/07/2023	Checked Date 7/23	Approved Date 8/23

Drawing Number: 5020616-MIN-HGN-DR-CH-0101 | Status: S2 | Rev: P01



VIEWPORT 3
SCALE: 1:500



VIEWPORT 4
SCALE: 1:500

NOTES:

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Rev	Date	Description	Dm	Chkd	App

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PE29 6SR.

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Drawing Status
GW3: FEASIBILITY

Title
GENERAL ARRANGEMENT
SHEET 2 OF 2

Project Name
COMBERTON TO TOFT

Sheet Size A1	Scale AS SHOWN	Drawn By KE	Checked by SE	Approved by OJB
		Drawn Date 20/07/2023	Checked Date 7/23	Approved Date 8/23

Drawing Number
5020616-MIN-HGN-DR-CH-0102

Status
S2

Rev
P01

AN OPPORTUNITY FOR SMALL VILLAGES TO GET FULLY FUNDED PLAY EQUIPMENT

Every small Parish Council has an opportunity to apply for lottery funding to improve their facilities.

But it may take you a lot of time and effort to wade through the application process. AND you may not be successful.

Let us guide you through the process and supply you with a fantastic piece of equipment - either a **MONKEY CHALLENGE.....**



.....TARGET TRAINER



...OR BOTH!

We're based in Stamford, operate locally and have helped 55 small Parish Councils go through this process so far.

Nine villages in Cambridgeshire have followed the process below and been successful; Manea, Bury, Colne, Ellington, Grafham, Hail Weston, Wistow, Litlington and Steeple Morden.

Interested? Here's what you need to do...

- 1) Establish community demand by copy and pasting a prewritten blurb onto a local Facebook page.
- 2) Have a five minute phone call with me.
- 3) Copy and paste already written text into the application form and add Parish Council details. It takes less than 30 minutes.

Then, wait for around 12 weeks...and PING - 90% of councils we work with receive this....

'GOOD NEWS - YOU GOT THE FUNDING'.

Funding is then paid into your account two weeks later, which covers supply and installation costs. We install soon after that, and invoice you when you are happy with our work.

Currently, small villages are more likely to get funding than large ones, so **ACT NOW!**

Don't just take our word for it....

This is what Josie Flavell, clerk to Naseby Parish Council (Northamptonshire), told us...

"Jack and his company, Finding Fitness, have been the epitome of professionalism. Not only was Jack extremely helpful with the grant funding, but his communication was excellent and his installation staff quick, efficient, and extremely tidy, ensuring it went seamlessly.

Naseby Parish Council would not only recommend Finding Fitness as a contractor but would also recommend a monkey wall installation to any council, as it has been an amazing addition to our play area, bringing an entirely different aspect to the role of play time. It has also been incredibly well received by parents and children alike".

Product information can be found at www.finding-fitness.co.uk

TOFT PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Feb-25

Summary of previous month

Balance brought forward 95,188.24

Adjustments

Expenditure approved at previous / between meetings

Credits

Total Adjustments *0.00*
Balance revised after adjustments 95,188.24

Bank Reconciliation to latest statement

Account	Funds	Statement	Outstanding
Unity Trust Bank	57,789.60	57,790.40	-0.80
Nationwide BS	37,398.64	37,398.64	
Total	95,188.24	95,189.04	-0.80

Expenditure for approval

		£
SALARIES		186.53
M SEBBORN	WEBSITE HOSTING	139.06
MORELOCK SIGNS	SOLAR PANELS	1035.60
CAM VALLEY FORUM	ANNUAL MEMBERSHIP	10.00
TOFT PEOPLES HALL	ROOM HIRE DEC	15.00
LGS SERVICES	ADMIN SUPPORT	514.04
		<i>1,900.23</i>
	Balance C/F	93,288.01

Ben Stoehr
 Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting

80p underpayment on RH Landscapes in Nov 24