

# Toft Parish Council

I hereby give notice that the 824th meeting of Toft Parish Council will be held  
on Monday 7 April 2025 in the People's Hall, Toft at 7.00 pm

The Public and Press are invited to be present. Members of the Public are welcome to attend and may  
speak under the Open Public Session only

All members of the Council are hereby summoned to attend for the purpose of considering and resolving  
upon the business to be transacted at the Meeting as set out hereunder

*Ben Stoehr*

Mr Ben Stoehr  
Clerk, 31/03/25

## AGENDA

**Comments and observations from members of the public on items on this agenda only and reports from the District and County Councillors**

- 1. Apologies for absence and declaration of interests**
  - 1.1 To receive written apologies and reasons for absence
  - 1.2 To receive declarations of interests from councillors on items on the agenda
  - 1.3 To receive written requests for dispensations and to grant any dispensations
  - 1.4 To note the resignation of Cllr Watson
- 2. To approve the minutes of the last meeting**
- 3. To consider any matters arising from the last or a previous meeting including**
  - 3.1 (4.3) Finding Fitness Ltd – update on response from residents
  - 3.2 (5.4) Request for support for youth football team - update <sup>(MY)</sup>
  - 3.3 (6.4) Tree survey - to consider quotations received
  - 3.4 (8.8) Replacement bins - to consider report and recommendation <sup>(GH)</sup>
  - 3.5 (8.9) VE day 80<sup>th</sup> Anniversary Celebration – update <sup>(MY)</sup>
  - 3.6 (December meeting) Street light survey – to consider quotations received
- 4. To consider correspondence received requiring the Council's attention**
  - 4.1 CAPALC – to consider renewal options
- 5. Finance, Procedure and risk assessment and use of delegated powers**
  - 5.1 To consider the finance report and approve the payment of any bills
  - 5.2 To receive play inspection reports and consider any work required
  - 5.3 To consider any matter which is urgent because of risk or health and safety
  - 5.4 To consider the date of the May meeting
- 6. To consider any Planning or Tree works applications or related items received**
  - 6.1 Planning applications received – to be considered
  - 6.2 Planning applications for which a response has been made between meetings using delegated powers – to be noted
  - 6.3 SCDC planning decision notices and appeal notifications and applications for information only
  - 6.4 Tree works applications
- 7. Members items and reports for information only unless otherwise stated**
  - 7.1 Village Maintenance <sup>(MY)</sup>
  - 7.2 Highways <sup>(ED)</sup>
  - 7.3 Toft People's Hall <sup>(CW)</sup>
  - 7.4 Footpaths <sup>(EM)</sup>
  - 7.5 Defibrillator report <sup>(CW)</sup>
  - 7.6 Birdlings liaison <sup>(EM)</sup>
  - 7.7 Lot Meadow <sup>(MY)</sup>
  - 7.8 Welcome Packs <sup>(EM)</sup>
- 8. Closure of meeting**

## Clerk report to Toft Parish Council meeting on 7 April 2025

2. To approve the minutes of the last meeting on 3 March – attached
3. Matters Arising
  - 3.3 (6.4) Tree survey - to consider quotations received

Quotations received will be brought to the meeting.
  - 3.6 (December meeting) Street light survey – to consider quotations received

Quotations received will be brought to the meeting. Quotations were requested for 1) Mill Lane and School Lane only and 2) for the whole of Toft. Balfour Beatty have provided a quote to survey Mill Lane and School Lane but aren't able to quote to survey the whole village and would require details of areas needed.
4. Correspondence
  - 4.1 CAPALC – to consider renewal options

“Thank you for being members of CAPALC. I would like to invite you to renew for 2025-2026. Please find enclosed a membership renewal invitation. The board agreed not to increase fees this year as we have built up sufficient reserves to allow us to do this whilst remaining financially sound. We have included a new leaflet explaining the achievements of CAPALC and the National Association of Local Councils (NALC). We will be changing the passwords for member access to the CAPALC website on 1 July 2025. We will advise members of the new passwords on renewal, prior to 1 July. To access the NALC website councils must register their account via [nalc.gov.uk](http://nalc.gov.uk). Possibly the most significant opportunity/challenge facing town and parish councils this year will be the Devolution White Paper, which aims to create more unitary authorities. Whilst this mainly affects county and district authorities, NALC & CAPALC will be ensuring that the contribution of local councils is recognised and appreciated. NALC works closely with government ministers and civil servants to help shape upcoming legislation, such as the Devolution White Paper, for the benefit of local councils and their communities; no other local council support organisation has this direct access to government. In recent years NALC has persuaded the government not to impose capping of precepts and to exempt councils from the requirement to have a data protection officer. CAPALC works in partnership with the local branch of the Society of Local Council Clerks, principal authorities and Cambridgeshire ACRE on your behalf. We are continually reviewing the range of training courses, workshops and events to help member councils deal with the opportunities arising from the changing nature of local government. We now offer online and in-person events. We do hope that your council will continue to be in membership of CAPALC for the coming council year. We ask you to nominate one of your councillors as a CAPALC representative. They would then be able to suggest opportunities, raise problems with us and be kept up to date with developments by email. If your council or councillors need any further information, please contact the office, and a member of staff or the board will be happy to answer any questions.”

Membership of CAPALC is £406.88 per annum, reduced to £356.88 if the Data Protection Officer Membership Scheme is not taken up.
5. Finance, Procedure and risk assessment and use of delegated powers

Overhanging vegetation and brambles at Recreation Ground and behind bus stop – the Clerk has cancelled the previous quote acceptance for MD Landscapes as they would not carry out the works until after nesting season, and has accepted the quotation from Oakes and Watson for £490 plus VAT. The work will be carried out on 29 April taking the necessary precautions during nesting season.

  - 5.1 To consider the finance report and approve the payment of any bills

Attached

5.3 To consider any matter which is urgent because of risk or health and safety  
None at the time of writing.

5.4 To consider the date of the May meeting  
The first Monday of the month falls on a Bank Holiday in May.

6.1 Planning Applications received

\* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council.

The planning portal for new applications can now be found at <https://applications.greatercambridgeplanning.org/>

The Parish Council may choose its own wording to show whether it agrees with an application or not and can now both support/approve or object/ refuse etc parts of the same application

The Parish Council should include material planning reasons why the Council take this stance via its comments.

The Parish Council *does/does not\** request that the application be referred to the District Council Planning Committee \*(please delete)

Material planning reasons:

Planning reasons:

6.1 Planning applications - to be considered  
None at the time of writing.

6.3 SCDC planning decision notices and appeal notifications and applications for information only

6.3.1 25/00087/S73 – Land adjacent to Hardwick Road – S73 to vary conditions 2 (Approved plans), 13 (External materials) and 16 (External lighting) of planning permission 20/03757/FUL (Erection of a detached dwelling house and associated works) alterations to the internal and external design of the proposed dwelling – Permission granted by SCDC.

6.4 Tree works  
None at the time of writing.