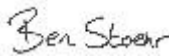


Toft Parish Council

I hereby give notice that the Annual (814th) meeting of Toft Parish Council will be held in the People's Hall, Toft on Monday 13 May 2024 at approximately 8.00 pm following the Annual Parish Meeting and William Eversden's Charity (Allotments) Meeting

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder


Mr Ben Stoehr, Clerk, 07/05/24

AGENDA

Annual Business

1. To elect a Chairman and to receive the declaration of acceptance of office
2. To elect a Vice-Chairman
3. To appoint committees, working groups or any representatives on any other organisation or authority deemed necessary and conduct annual reviews
 - 3.1 Standing Orders, Financial Regulations, Risk Assessment and other policies review – to consider if any policies need updating or any new policies adopting
 - 3.2 Assets, Insurance policy and fidelity guarantee review
 - 3.3 Review of Parish Council land

Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)

4. Apologies for absence and declaration of interests
 - 4.1 To approve written apologies and reasons for absence
 - 4.2 To receive declarations of interests from councillors on items on the agenda
 - 4.3 To receive written requests for dispensations and to grant any dispensations
5. To consider any applications for co-option
6. To approve the minutes of the last meeting
7. To consider any resolutions from the Annual Parish Meeting
8. To consider any matters arising from the last or a previous meeting including:
 - 8.1 (3.4) New climbing frame – to consider response from manufacturer and the next steps (CW)
 - 8.2 (3.5.2) Queen's Platinum Jubilee area – to consider a quotation for grass cutting if received
9. To consider correspondence received since the last meeting requiring the Council's attention
10. Finance, Procedure and risk assessment and use of delegated powers
 - 10.1 To consider the finance report and approve the payment of any bills
 - 10.2 To receive play inspection reports and consider any work required (CW)
 - 10.3 To consider any matter which is urgent because of risk or health and safety and relates to Council property
11. To consider any Planning or Tree works applications or related items received
 - 11.1 Planning applications
 - 111.1 20/01992/NMA2 – Bennell Farm, West Street – Non-material amendment on 20/01992/FUL to amend condition 2 (approved plans) of Appeal Decision reference APP/W0530/W/21/3286850
 - 11.2 SCDC decisions for information
 - 11.3 Tree works applications
 - 11.3.1 24/0484/TTCA – Manor Cottage, Church Road
12. Members items and reports for information only unless otherwise stated
 - 12.1 Village Maintenance (MY)
 - 12.2 Highways (ED)
 - 12.3 Toft People's Hall (CW)
 - 12.4 Footpaths (EM)
 - 12.5 Defibrillator report (CW)

Toft Parish Council

- 12.6 Birdlings liaison ^(EM)
- 12.7 Proposal that the Parish Council considers signage for Lot Meadow and the playground ^(EM)
- 12.8 Damage to the bus shelter and to decide on actions ^(EM)
- 12.9 Grass cutting contract ^(BH)
- 12.10 East West Rail – update and to consider the next steps ^(MY)
- 13. Closure of meeting