

**TOFT PARISH COUNCIL**

**EQUAL OPORTUNITIES INCLUDING SEX AND GENDER  
DISTRIMNATON, RACE RELATIONS -**

**REVIEW OF FUNCTIONS**

<b>Function</b>	<b>Aim of Function</b>	<b>Relevant to Duty? Yes/No</b>	<b>Are People and Groups Differently Affected? Yes/No</b>	<b>How</b>	<b>Proposed Steps to Eliminate any Discrimination</b>
Employment of staff	To facilitate Council business	Yes	No		When advertising any vacancies PC must have due regard for equal opportunities. Could indicate nature of policy in all literature.
Meetings	To conduct Council business	Yes	No		Open to any member of the electorate and also any member of the public
Awarding of grants	To assist community groups	Yes	No		Any group from within the Parish Council's area may apply for a grant. All grants are relation to criteria and on merit.
Planning Applications	To make considered observations on planning applications	Yes	No		Planning observations are made with due reference to planning law and guidance
Miscellaneous Rentals/ Recreation/facilities /Allotments/burial grounds	To provide facilities for residents	Yes	No		Open to all applicants subject to availability and position on waiting list
Allocation of Tenders	To provide or assist with services financed by the Council	Yes	No		When advertising any vacancies PC must have due regard for equal opportunities. Could indicate nature of policy in all literature.
Bus Shelters/Seats	To provide facilities for the public	Yes	No		Open to all to use
Policy Review					