

**Minutes of the 825th (Annual) meeting of Toft Parish Council
Held on Monday 12 May 2025 in The People's Hall, Toft
at 7.35 pm following the Annual Parish Meeting and William Eversden's Charity meeting**

Present: Councillors: M Yeadon (Chairman), E Darbyshire, G Harrison, E Miles and S Tebbit.

In attendance: 3 members of the public, District Cllr Lina Nieto and Mr Ben Stoehr (Clerk).

1. **To elect a Chairman and to receive the declaration of acceptance of office**
RESOLVED to elect Cllr Yeadon as Chairman. Cllr Yeadon signed his declaration of acceptance of office. (Prop ED, 2nd GH, unanimous)
 2. **To elect a Vice-Chairman**
RESOLVED to elect Cllr Miles as Vice-Chairman. (Prop MY, 2nd GH, unanimous)
 3. **To appoint committees, working groups or any representatives on any other organisation or authority deemed necessary and conduct annual reviews**
RESOLVED that there should be no committees or working groups, but that the Council should continue to operate a system of members' responsibilities.
RESOLVED that Members' lead areas of responsibility should be as follows: (Prop MY, 2nd EM, unanimous)
 - Financial monitoring – Cllr Yeadon
 - Footpaths – Cllr Miles
 - Monthly report – Cllr Miles
 - Play inspection reports – Cllr Harris
 - Lot Meadow – Tricia Ellis Evans, if she is willing to continue
 - Village Maintenance – Cllr Yeadon
 - Highways – Fault reporting, LHI application – Cllr Darbyshire
 - Grass cutting – Cllr Harris
 - Dog and litter bins – Cllr Miles
 - Allotments – Cllr Yeadon
 - Notice boards and welcome packs – Cllr Miles
 - Police liaison – Cllr Tebbit
 - Planning – Cllr Harrison
 - Defibrillator – Cllr Tebbit
 - Birdlings liaison – vacancy
 - Climate Change, Green Issues and Biodiversity – Cllr Harris
 - Website – Cllr Darbyshire
 - Speed camera monitoring – Cllr Yeadon
 - Wildlife – Cllrs Miles and Darbyshire.
- Representation on other organisations or authorities:**
- East West Rail and Cambridge Approaches – Cllr Yeadon
 - Toft People's Hall – Vacant – carried forward
 - Comberton Village College Community Governors' Liaison – Cllr Darbyshire. (Cllr Yeadon if Cllr Darbyshire unavailable)
 - SCDC Community Champion – Cllr Yeadon
 - Parish Forum representative – Cllr Harrison.
- 3.1 **Standing Orders, Financial Regulations, Risk Assessment and other policies review**
RESOLVED following review, that there should be no changes.
RESOLVED that consideration of the new models should be deferred to a future meeting.
 - 3.2 **Assets, Insurance policy and fidelity guarantee review**
RESOLVED, following review, that there should be no changes at this time.
 - 3.3 **Review of Parish Council land**
RESOLVED to note the following:
Community land CB378985 (Lot Meadow)
Recreation ground CB298407

Village Green - unregistered

The Council is sole trustee to William Eversden Charity Allotments, Mill Lane.

RESOLVED to send the Village Green map to Councillors.

Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)

A resident spoke about the impact of the musical instrument playing and requested that it be removed, on the grounds that it was extremely loud which is in excess of what is reasonable to endure. There has been a discussion with a Councillor from Comberton Parish Council who might be interested in purchasing the equipment.

District Cllr Lina Nieto reported that the funeral of a teenager from Hardwick had taken place today, and advised that if anyone needed support there was help available and to contact her for more information. Cllr Nieto left the meeting.

4. Apologies for absence and declaration of interests

4.1 To approve written apologies and reasons for absence

Apologies were received from Cllr Harris.

4.2 To receive declarations of interests from councillors on items on the agenda

None.

4.3 To receive written requests for dispensations and to grant any dispensations

None.

5. To approve the minutes of the last meeting on 7 April 2025

RESOLVED that the minutes of 7 April 2025 be approved as a true record and signed by the Chairman.

6. To consider any resolutions from the Annual Parish Meeting

None.

7. To consider any matters arising from the last or a previous meeting including

On a proposition by the Chairman, it was agreed to vary the order of business to take item 7.4 next.

7.4 (5.2) Musical play equipment – update and to consider the way forward

The Parish Council discussed options, remedial actions, and the pros and cons of the equipment. It was noted that it was necessary to seek comments from other affected parties in writing, as the Parish Council has to justify any action taken, and that it should ask other residents for comment. It was observed that the equipment was popular and removing it would impact the enjoyment of users.

The resident read out the statutory nuisance limits which had indicated that their measurements for the equipment showed it was over the limit. They suggested moving it to Comberton and understood that there were plans to install a climbing wall. The resident said that they were willing to be patient and were willing to contribute towards the shortfall if necessary.

RESOLVED that an article should be placed in the Calendar asking for residents' comments for consideration at the July meeting.

RESOLVED that Cllr Yeadon should contact Comberton Parish Council to discuss the matter.

7.1 (3.1) Finding Fitness Ltd – update on response from residents

RESOLVED, noting that former Cllr Watson had received three responses, that Cllr Miles should discuss the matter with her to find out what has been done and that Cllr Tebbit should take the matter forward.

7.2 (3.4) Replacement bins – to consider update and the next steps

RESOLVED to note the reply from SCDC indicating that they would need to look into the matter to clarify the ownership of the bins.

A resident reported that a van fills up the bin near the bus stop with what is believed to be commercial waste.

- 7.3 (3.6) Street light survey – to consider where lights are needed following village walk about
RESOLVED that Cllr Yeadon should prepare maps of the street lights and that this item be deferred to the next meeting.
- 7.4 (5.2) Musical play equipment – update and to consider the way forward
Taken earlier.
- 7.5 (7.0.9) Proposal to close Facebook account and consider website update
RESOLVED to note that the Chairman had attempted to close the Facebook account and would try again. Cllr Darbyshire is to meet with Martin Sebborn to discuss taking on further responsibilities to help with the website, and will report back after the meeting.
- 7.0.6 (3.5) VE Day 80th Anniversary Celebration - update
Cllr Yeadon reported on the VE Day celebration.
The Parish Council had ordered items from the VE80 shop but not received them.
- 8. To consider correspondence received since the last meeting requiring the Council's attention**
- 8.1 Greater Cambridge Shared Planning - Greater Cambridge Supplementary Planning Documents Notification of adoption and revocation
RESOLVED that the Parish Council make no comments.
- 9. Finance, Procedure and risk assessment and use of delegated powers**
- 9.1 To consider the finance report and approve the payment of any bills
RESOLVED to receive the financial report and check the invoices and bank statements before the payments were approved.
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|--------------------|---------------|---------|
| Salaries | | £186.53 |
| Toft People's Hall | Room hire | £15.00 |
| LGS Services | Admin support | £505.52 |
- 9.2 To receive play inspection reports and consider any work required
RESOLVED to receive Cllr Yeadon's report that there were no items requiring attention at present.
The hedge work had been delayed until after the nesting season.
- 9.3 To consider any matter which is urgent because of risk or health and safety and relates to Council property
None.
- 9.4 To consider the RoSPA report if received
The RoSPA report had not yet been received.
- 10. To consider any Planning or Tree works applications or related items received**
- 10.1 Planning applications received – to be considered
None.
- 10.2 Planning applications for which a response has been made between meetings using delegated powers – to be noted
None.
- 10.3 SCDC planning decision notices and appeal notifications and applications for information only
- 10.3.1 25/00512/FUL – Cambridgeshire County Council Social Services Building, Comberton Road – External alterations including raising of the front roof, creation of new roof over current garage structure and general fenestration improvements to an existing building to convert into 4 no. dwellings – Permission granted by SCDC
- 10.4 Tree works applications
- 10.4.1 25/0371/TTCA – 65 High Street – Clerk delegated no response
RESOLVED to note the Clerk's use of delegated powers between meetings. The Parish Council made no response.

11. Members items and reports for information only unless otherwise stated**11.1 Village Maintenance**

Nothing to report.

11.2 Highways

Cllr Darbyshire had reported the road sign on the corner of Hardwick Road but this had still not been fixed, so this would be reported again. She had also reported that the hedge was beginning to obstruct the cycle way. Cllr Darbyshire will also look into wires in the hedge at the bottom of School Lane.

11.3 Toft People's Hall

Nothing to report.

11.4 Footpaths

Nothing to report.

11.5 Defibrillator report

Nothing to report.

11.6 Birdlings liaison

Nothing to report.

11.7 Lot Meadow

RESOLVED to note that the grass had been cut ready for VE Day.

9. Closure of meeting

There was no further business and the meeting closed at 8.41 pm.

SignedChairmandate.