

# Toft Parish Council

**I hereby give notice that the 826th meeting of Toft Parish Council will be held  
on Monday 9 June 2025 in the People's Hall, Toft at 7.00 pm**

The Public and Press are invited to be present. Members of the Public are welcome to attend and may  
speak under the Open Public Session only

All members of the Council are hereby summoned to attend for the purpose of considering and resolving  
upon the business to be transacted at the Meeting as set out hereunder

*Mr Ben Stoehr*

Mr Ben Stoehr  
Clerk, 27/05/25

## AGENDA

**Comments and observations from members of the public on items on this agenda only and  
reports from the District and County Councillors**

### **1. Apologies for absence and declaration of interests**

- 1.1 To receive written apologies and reasons for absence
- 1.2 To receive declarations of interests from councillors on items on the agenda
- 1.3 To receive written requests for dispensations and to grant any dispensations

### **2. To approve the minutes of the last meeting**

### **3. Co-option to fill casual vacancy**

### **4. To consider any matters arising from the last or a previous meeting including**

- 4.1 (3) Annual appointments – to consider Parish Council representative on Toft People's Hall
- 4.2 (7.1) Finding Fitness - update <sup>(EM)</sup>
- 3.3 (7.2) Replacement bins – update if received
- 3.4 (7.3) Street light survey – to consider maps/locations <sup>(MY)</sup>
- 3.5 (7.5) Closure of Facebook account and website update – report on meeting <sup>(ED)</sup>
- 3.6 (9.4) To consider the Rospa report and any actions required
- 3.7 (3.3 of 7.4.25) To consider tree survey of the Recreation Ground and any work necessary
- 3.8 (3.2 of 3.2.25) To consider the grassing of the Queen's Platinum Jubilee area

### **4. To consider any resolutions from the Annual Parish Meeting**

- 4.1 (7) To consider a request for another bin at the Birdlings play area

### **5. To consider correspondence received requiring the Council's attention**

- 5.1 Friends of Bourn Brook – request for financial assistance with purchase of equipment
- 5.2 Resident – request for review of verges maintenance

### **6. Finance, Procedure and risk assessment and use of delegated powers**

- 6.1 To consider the finance report and approve the payment of any bills
- 5.2 To receive play inspection reports and consider any work required
- 6.3 To consider any matter which is urgent because of risk or health and safety
- 6.4 To carry out a review of the effectiveness of the system of internal control that has been in place during the year under review (between 1<sup>st</sup> April 2024 and 31 March 2025)
- 6.5 To prepare the Annual Governance Statement (Section 1 of the Annual Return)
- 6.6 To approve the Annual Governance Statement by resolution
- 6.7 To consider the Accounting Statements (Section 2 of the Annual Return)
- 6.8 To approve the Accounting Statements by resolution
- 6.9 To ensure that the Accounting Statements are signed and dated by the person presiding at the meeting
- 6.10 To consider the Internal Auditor's report and appointment of Internal Auditor for FY26

### **7. To consider any Planning or Tree works applications or related items received**

- 7.1 Planning applications received – to be considered
  - 7.1.1 25/01743/S73 – Land rear of 6 Hardwick Road – S73 to vary condition 2 (Approved plans) of planning permission 21/01919/FUL (Part demolition of industrial building and conversion of remaining into a detached private dwelling and associated works) for changes to fenestration and changes to eaves and ridge heights
- 7.2 Planning applications for which a response has been made between meetings using delegated powers – to be noted
- 7.3 SCDC planning decision notices and appeal notifications and applications for information only
- 7.4 Tree works applications

### **8. Members items and reports for information only unless otherwise stated**

## Toft Parish Council

- 7.1 Village Maintenance <sup>(MY)</sup>
- 7.2 Highways <sup>(ED)</sup>
- 7.3 Toft People's Hall <sup>(CW)</sup>
- 7.4 Footpaths <sup>(EM)</sup>
- 7.5 Defibrillator report <sup>(CW)</sup>
- 7.6 Birdlings liaison <sup>(EM)</sup>
- 7.7 Lot Meadow <sup>(MY)</sup>
- 7.8 Welcome Packs <sup>(EM)</sup>
- 9. **Closure of meeting**