

Toft Parish Council

**I hereby give notice that the 829th meeting of Toft Parish Council will be held
on Monday 6 October 2025 in the People's Hall, Toft at 7.00 pm**

The Public and Press are invited to be present. Members of the Public are welcome to attend and may speak under the Open Public Session only

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder

Ben Stoehr

Mr Ben Stoehr
Clerk, 29/09/25

AGENDA

Comments and observations from members of the public on items on this agenda only and reports from the District and County Councillors

1. Apologies for absence and declaration of interests

- 1.1 To receive written apologies and reasons for absence
- 1.2 To receive declarations of interests from councillors on items on the agenda
- 1.3 To receive written requests for dispensations and to grant any dispensations

2. To approve the minutes of the last meeting

3. To consider any matters arising from the last or a previous meeting including

- 3.1 (3.1) Overgrown cycleway – to consider response from County Councillor if received
- 3.2 (3.2) Finding Fitness – update on responses received from residents and next steps ^(ST)
- 3.3 (3.3) Street light survey – to consider maps/locations ^(MY)
- 3.5 (3.5) Dogs in field notices – update ^(ED)
- 3.6 (3.6) Musical equipment action - update ^(MY)
- 3.8 (3.8) Youths on motorcycles – report on meeting with Comberton Parish Council ^(ED, ST)
- 3.9 (3.11) New public notice board for the Birdlings – to consider response from Management company if received
- 3.10 (3.11) To consider the grassing of the QPJ area ^(EM)
- 3.11 (7.0.10) To consider request for the reimbursement of repair expenses for communal barbecue
- 3.12 (3.2 of 7.7.25) To consider quotation from SCDC for the removal of two open bins

4. To consider correspondence received requiring the Council's attention

- 4.1 MAGPAS – application for financial support

5. Finance, Procedure and risk assessment and use of delegated powers

- 5.1 To consider the finance report and approve the payment of any bills
- 5.2 To receive play inspection reports and consider any work required ^(BH)
- 5.3 To consider any matter which is urgent because of risk or health and safety
- 5.4 To consider the insurance renewal
- 5.5 Review of grass cutting contract ^(BH)
- 5.6 To note SCDC designation of Toft Methodist Chapel as an Asset of Community Value

6. To consider any Planning or Tree works applications or related items received

- 6.1 Planning applications received – to be considered
- 6.2 Planning applications for which a response has been made between meetings using delegated powers – to be noted
- 6.3 SCDC planning decision notices and appeal notifications and applications for information only
- 6.4 Tree works applications
 - 6.3.1 25/0987/TTCA – 5 Brookside

7. Members items and reports for information only unless otherwise stated

- 7.1 Village Maintenance ^(MY)
- 7.2 Highways ^(ED)
- 7.3 Toft People's Hall ^(ST)
- 7.4 Footpaths ^(EM)
- 7.5 Defibrillator report ^(ST)
- 7.6 Birdlings liaison ^(AC)
- 7.7 Lot Meadow ^(MY)
- 7.8 Proposal to start a new Speed Watch Group ^(MY)
- 7.9 Proposal to initiate a Village Hero Scheme ^(MY)
- 7.10 EWR Update ^(MY)

8. Closure of meeting

Clerk to the Council, Mr Ben Stoehr, 30 West Drive, Highfields Caldecote, CB23 7NY
Tel 01954 210241 Email clerk@tpc.toft.org.uk

Clerk report to Toft Parish Council meeting on 6 October 2025

2. To approve the minutes of the last meeting on 1 September – attached
3. Matters Arising
 - 3.1 (3.1) Overgrown cycleway – to consider response from County Councillor if received
This has been chased but no response has been received at the time of writing. Another chaser has been sent.
 - 3.7 (3.11) New public notice board for the Birdlings – to consider response from Management company if received
No response received at the time of writing.
 - 3.11 (7.0.10) To consider request for the reimbursement of repair expenses for communal barbecue
Raised at the last meeting.
 - 3.12 (3.2 of 7.7.25) To consider quotation from SCDC for the removal of two open bins
The three new bins have been installed. SCDC have quoted for the removal of the two remaining open bins as follows:
“We can remove the old bins for you, but it would incur a cost of £33.30 (plus vat) per bin, so this would total £66.60 (plus vat). I know he had to use a winch on the last ones as they were well set but the ground was very hard at that point.”
If could let me know if the parish would like to go ahead then I will arrange the removal ASAP.”
4. Correspondence
 - 4.1 MAGPAS – application for financial support
Application form and supporting papers attached.

Other
Stratagem have written:
“I have spoken to Cllr Yeadon about this. I believe there is a lady who organises the gifts and said that if she lets me know where we need to drop them off and the dates we can co-ordinate something later this year.
We have an end of year event on 5 December and my thought was we would collect all the presents then and then I can drop them off on the Monday 8th, however, if this is too late I can sort something else out.
I await to hear back about the arrangements.”
5. Finance, Procedure and risk assessment and use of delegated powers
 - 5.1 To consider the finance report and approve the payment of any bills
Attached
 - 5.3 To consider any matter which is urgent because of risk or health and safety
The tree surgeon had omitted one of the Priority A trees from the quote total cost of the quote. The Clerk used delegated powers to accept the quotation for the remaining Priority A tree (T20) at an additional cost of £175.00, taking the total cost of the Priority A works to £950.00 plus VAT which was still the cheapest price received.
 - 5.4 To consider the insurance renewal
Attached.
 - 5.5 Review of grass cutting contract
When reviewing the contract, the Parish Council to consider the comments of a resident in May:
“I wish to object to the severe mowing of the grass verges which has taken place on the village streets in recent days.

Not only does this look ugly, it also endangers the 67 wildflower species counted by Toft expert Ann Miles in 2025 when the verges were allowed to grow during springtime. Especially unjustified is the mowing flat of the central grass area on Church Road leading from Comberton Road to the church. This cannot be justified for any reason. There is a spurious argument that longer grass in the verges reduces visibility for traffic. Where visibility is reduced, the Highway Code dictates that drivers should slow down – which could only be good for Toft, with drivers regularly driving too fast and inconsiderately through the village. Please do not allow this vandalism of our lovely environment to be repeated in future years.”

- 5.6 To note SCDC designation of Toft Methodist Chapel as an Asset of Community Value
Attached.

6. Planning Applications received

* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council.

The planning portal for new applications can now be found at <https://applications.greatercambridgeplanning.org/>

The Parish Council may choose its own wording to show whether it agrees with an application or not and can now both support/approve or object/ refuse etc parts of the same application

The Parish Council should include material planning reasons why the Council take this stance via its comments.

The Parish Council *does/does not** request that the application be referred to the District Council Planning Committee *(please delete)

Material planning reasons:

Planning reasons:

6.1 Planning applications - to be considered

None at the time of writing.

6.2 Planning applications for which a response has been made between meetings using delegated powers – to be noted

None.

6.3 SCDC planning decision notices and appeal notifications and applications for information only

None.

6.4 Tree works

6.4.1 25/0987/TTCA – 5 Brookside.

7. **Members items and reports for information only unless otherwise stated**

8. **Closure of meeting**

TOFTPARISHCOUNCIL

SmallGrantSchemeApplication Form

DETAILSOFGRANTAPPLIEDFOR:		
1	Whatdoyouwanttouseethegrantfor?	To treat critically ill and injured patients experiencing severe pain, Magpas Air Ambulance medics use strong painkillers and specialist equipment not routinely carried by land ambulance crews and usually only found in hospital A&E departments. This pain relief is essential to sedate and stabilise a patient so that they can be treated quickly at the scene, increasing their chances of survival, and reducing the risk of severe disability. Magpas Air Ambulance medics carry over 40 types of pharmaceutical drugs for every incident they attend. Some of the most used drugs are: Levobupivacaine - A local anaesthetic which can be used to perform a nerve block where inserting a cannula into a vein is problematic. Tenecteplase – this breaks up clots in the lungs or heart, for example in cardiac arrests. Tranexamic acid – this drug is a pro-clotting agent which helps blood clot where a patient may have concealed internal bleeding. It is used in nearly all trauma patients. Fentanyl – a strong painkiller used regularly for patients with broken bones and chest injuries. Ketamine – also not used by land ambulance crews and is incredibly versatile. The drugs outlined above are some of Magpas Air Ambulance’s most frequently used treatments, with Ketamine being administered 200 times in 2024, and Fentanyl administered 150 times. They are essential to the care the charity provides. We will use this grant to purchase these lifesaving medicines.
2	Whowillbenefitfromtheworkoractivity?	People across Cambridgeshire and throughout the East of England rely on the lifesaving care of Magpas Air Ambulance. In 2024, the charity was activated to 1,832 incidents, with an average of 10% increase in activations across Cambridgeshire and Bedfordshire. Life-threatening emergencies, such as cardiac arrests, were the top reason for deployment, followed by road traffic collisions. On average, the charity responded to and cared for two critically ill or injured children per week (10% of all patients in 2024).
3	Howmuchisrequiredtopayforthis?	£126,645
4	HowmuchwouldyouliketheCouncilto provide?	£500
5	Howwillyouraiseanydifference?	We are continuously fundraising to raise this cost. Our income sources include our lottery, community fundraising, individual giving and grants.
DETAILSOFGRUPOPORORGANISATION :		
6	Nameoforganisationorgroupapplying	Magpas Air Ambulance
7	Areyouanewgroupintheprocessof being formed?	Yes No
8	IfNo-whenwereyouestablished?	
9	IfNo—areyouaRegistered Charity?	Yes No
10	IfYes—whatisyourregistration number?	1119279
11	Doyouhaveabankaccount?	Yes No <i>Ifyespleasesupplyacopyofyourlatest statement</i>
12	Doyouhaveaccounts?	Yes No <i>Ifyespleasesupplya copyofyourlatest accounts</i>
13	Doyouhaveaconstitution?YesorNo	Yes No <i>Ifyespleasesupplyacopyofyour constitution</i>
14	Whataretheobjectivesofthegroupor organisation?	Magpas Air Ambulance provides the very best pre-hospital emergency care, in the air or on land, including treatments usually only available in hospital. Operating 24/7, the charity answers five calls for help a day on average, treating around 1,100 patients in life-threatening emergencies every year. Magpas Air Ambulance serves the communities of Cambridgeshire, Bedfordshire and across the East of England and is dispatched by both the East of England and the East Midlands Ambulance Service Trusts—caring for a population of over 10 million. The charity relies on generous public donations to continue saving lives.

This grant aid applications should be signed by two members of your Organisation's Committee, one of whom must be the Chairman, Secretary or Treasurer.

We confirm that the information given in this application is accurate and that the Organisation undertakes to inform Council of any changes in the Organisation's circumstances that would affect this application. We also confirm that any grant awarded by the Council will be spent only on the purpose for which it was given.

Signed 

Position Chairman of the Board

Date 16/09/25

Signed 

Position Senior Philanthropy Officer

Date 16/09/25.

This signing and submission of this form constitutes acceptance of the terms and conditions overleaf

Terms and conditions of the grant

1. Grants **can be awarded to** voluntary groups, societies, clubs, not-for-profit organisations or charities operating in the Parish area where the benefit will be predominately for the residents of the Parish area.
2. Grants **will not be awarded to** individuals. (minimum 2 or more unrelated individuals)
3. Grants to regional or national charities **will only be considered** where a specific project will deliver obvious benefits to residents in the Parish area.
4. The amount of any grant award will be at the discretion of the Council
5. All applications will be considered on their merits, but in general grants can be awarded for:
 - o Capital Projects such as purchase of equipment, works to buildings, improvements to premises, improvement to the local environment
 - o Revenue Projects such as a Community Event, Festival or other Special Events where grants towards running costs, salaries, consumables, insurance or training may be considered
6. The purpose for which any grant is made must be in the interest of the Parish area or any part of it or all or some of the inhabitants of the Parish area which is defined by the boundaries of the Parish Council.
7. The amount of expenditure must be commensurate with the benefit to the inhabitants of the area.
8. Groups from outside the Parish who can demonstrate direct benefit to the area are eligible to apply for a grant.
9. The Council may take into account any previous grant made to an organisation or group when considering a new application
10. No grant will be awarded to or for any commercial venture for private gain.
11. Retrospective applications will not be funded where the expenditure had been made, the project has been carried out or the event has taken place.
12. All grants will be conditional upon submission of a Small Grant Application Form.
13. All grant recipients are required to provide the Council with a brief report, including photographs where appropriate, of how the grant has been utilised, how it has assisted the organisation or group and what it has achieved. This must be submitted within 3 months of the purchase of the capital equipment or completion of the project.
14. If the grant is put to purposes other than those for which it was awarded without the prior approval of the Council, the recipient organisation or group will be required to repay the grant to the Council.
15. The organisation or group should supply such information as the Council may request regarding the impact of the project on the Council's area.
16. Recognition of the grant from the Council must be made in any publicity issued by the receiving body.

How will a grant application be assessed?

- o Does the Council have the power to provide a grant for the project outlined?
- o How well does the grant meet the needs of the community in providing positive benefits to residents?
- o How effectively will the group use the grant?
- o Is the cost of the project appropriate?
- o Are the expected outcomes realistic?
- o What level of contributions has been, or will be, raised locally?
- o Can the organisation or group reasonably be expected to obtain sufficient funding from another, perhaps more appropriate, source?
- o How is the organisation or group managed and does it have a constitution?

The grant application form should be returned to the Parish Clerk

FOR COUNCIL USE ONLY

<i>Application Number</i>	
<i>Date Received</i>	
<i>Delete as appropriate</i>	<i>Approved or Declined</i>
<i>Date</i>	
<i>Amount Approved</i>	
<i>Date Funds Issued to Group</i>	
<i>Transaction Reference</i>	



Toft Parish Council
c/o Ben Stoehr
30 West Drive,
Highfields Caldecote,
Cambridgeshire,
CB23 7NY

Our ref: CRtB/2025/005
Your ref: Notice of Decision to List
Date: 8 September 2025

Transformation
Contact: Emma Dyer
Tel: 01954 713344
Email: Partnerships@scambs.gov.uk

**Section 91 Localism Act 2011 (“the Act”)
The Assets of Community Value (England) Regulations 2012 (“the Regulations”)**

Dear Mr Stoehr

**Re: Notice of Decision to include land/buildings on the list of Assets of Community Value:
Toft Methodist Church, High Street, Toft, Cambridge, CB23 2RL.**

This letter is to inform you that the above asset was on the date of this letter included in the List of Assets of Community Value. A copy of the decision sheet is attached. The listing may be viewed on the Council’s website via the following link
<https://www.scambs.gov.uk/community-and-people/assets-of-community-value>

Effect

The effect of inclusion of land in the local authority’s List of Community Assets is as follows:

- The land will remain on the list for up to 5 years unless the entry has already been removed in accordance with the regulations.
- Subject to certain exceptions, a person who is an owner of land included in a local authority’s List of Community Value must not enter into a relevant disposal of the land (as defined in section 96 of the Act) unless each of conditions A to C set out in section 95 of the Act is met. These are set out below:

Condition A is that that person has notified the local authority in writing of that person’s wish to enter into a relevant disposal of the land

Condition B is that either-

- (a) The interim moratorium period of 6 weeks, beginning with the date of receipt of notification under Condition A, has ended without the local authority having received during that period, from any community interest group, a written request for the group to be treated as a potential bidder in relation to the land, or
- (b) The full moratorium period of 6 months, beginning with the date on which the local authority receives notification under Condition A, has ended.

Condition C is that the protected period (meaning 18 months beginning with the date on which the local authority receives notification in Condition A) has not ended.

- In the event that the Council receives from a community interest group a written request for the group to be treated as a potential bidder in relation to the land, the Council must, as soon after receiving the request as is practicable, either pass on the request to the owner of the land or inform the owner of the details of the request.
- Inclusion in the list is a local land charge for the purposes of the Local Land Charges Act 1975.

Review

Where an owner of land listed as an ACV objects to the listing, the owner can request a review of the decision to list (section 92(1), LA 2011). If a request is made for a listing review, the local authority must review its decision. If the owner of land listed as an ACV is not happy with the decision on the listing review, it has a further right to appeal.

Further information

Further information about Assets of Community Value can be found on the Council's website in the Guidance and Procedure Document via the above link. This includes details about the 'Listing Review' and information about the planning permissions required for drinking establishments, including those with expanded food provision (previously Class A4, now treated as 'Sui Generis').

Yours sincerely,



Emma Dyer
Development Officer

**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL
RECORD OF CHIEF OFFICER/HEAD OF SERVICE DECISION**

This form should be used to record key and other decisions made by Chief Officers and Heads of Service. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

A key decision shall not be taken unless notice of the item has been published at least 28 days before the decision is to be taken except where:

- a General Exception notice has been published under Rule 15 of the Access to Information Procedure Rules and the Chairman of Scrutiny and Overview Committee has been informed in writing; or
- where a Special Urgency notice has been published under Rule 16 of those Rules and the Chairman of Scrutiny and Overview Committee has agreed the decision is urgent.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that a key decision may be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, any key decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules. Where consent has been obtained to exempt the decision from call-in, this will be specified below. Only key decisions of an officer are subject to call-in.

Decision Taker	Gareth Bell
Subject Matter	Assets of Community Value
Ward(s) Affected	Hardwick
Date Taken	08/09/2025
Contact Officer	Emma Dyer
Date Published	
Call-In Expiry/Exempt from call-in	N/A
Key Decision?	No
In Forward Plan?	No
Urgent?	No

Purpose / Background
The purpose of this decision is to decide whether the land/building nominated should be included as an asset of community value ("ACV") on the Council's register of ACVs. On 31 July 2025 a nomination was received from Toft Parish Council in respect of Toft Methodist Church, High Street, Toft, Cambridgeshire CB23 2RJ. Following consideration of the nomination, Notice of Nomination was sent to Cllr Lina Nieto, (for the district Ward of Hardwick), to the Parish Council acknowledging their nomination and to the owners and occupier. The nomination was publicised through the Council's parish e-bulletin and the Lead Member for Communities was notified.

Declaration(s) of Interest <i>Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.</i>

None

Dispensation(s) <i>In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.</i>
None

Consultation <i>Record below all parties consulted in relation to the decision.</i>
Ward Member comment received Church Senior Steward comments received.

Other Options Considered and Reasons for Rejection
The options are: (a) To accept the nomination and place the asset on the register of assets of community value, (b) To refuse the nomination and place the asset on the register of unsuccessful nominations

Final decision	Reason(s)
Officers have considered the nomination along with the feedback received following issue of Notices of Nomination, and are satisfied that the non-ancillary use of the asset as detailed in the nomination form and accompanying map did further the social well-being or cultural recreational or sporting interests of the local Community in the recent past. It is also considered realistic to think that there is a time in the next five years when there could be non-ancillary use of the asset that would further (whether or not in the same way as before) the social well-being or social interests of the local community. Therefore, it can be accepted onto the Council's list of Assets if Community Value, in accordance with Section 88 (2) of the Localism Act 2011.	Toft Methodist Church is a small chapel that has served the village of Toft for over 100 years. It has long been a valued asset to the community and has seen extensive community use throughout its history. In recent years, in addition to being a place of worship, it has functioned as a Warm Hub during the winter months and as a regular meeting venue for groups such as the Toft Choir, Toft Guides and Barton Rangers, the Trefoil Guild, a Junior Music Group, and the Parochial Church Council (PCC). Occasionally, the church has also hosted Fireside Talks, historical and craft exhibitions, and served as the polling station during elections. Throughout the year, it plays a role in village events including May Day festivities, fetes, and fairs. All of these activities are open to everyone in the community. The chapel building closed at the end of August 2025, and there is a possibility that the community may wish to take it on and repurpose it as a community hall. In addition to its current users, potential future users include the Scouts and the Toft Historical Society. It meets the description of an asset of community value.

Signed	Name (CAPITALS)	Signature	Date
Lead Cabinet Member (where required by the Constitution)	N/A	N/A	N/A

Chief Officer/Head of Service	Gareth Bell		08/09/2025
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Further Information